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| **Meeting:** | Board of Trustees  |
| **Date of Meeting:** | 20.11.2024 |
| **Paper title** | **Policy Book and Governing Document** |

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| **Purpose of the paper (Executive Summary, why is this important?)** |
| The Policy Book is a document that consolidates the principles, values and commitments of Salford SU. It serves as a public facing resource of democratic positions and beliefs that impact students and their experience at university. It aims to cover most aspects of the student experience, and is therefore generalist in nature, creating an accessible, clear, and actionable resource. By providing a single, authoritative source, the Policy Book helps:1. **Promote Transparency and Accountability** ensuring that all Union policies are transparent and available for students to review.
2. **Support Fairness and Consistency** by setting out a clear set of beliefs the SU can ensure fair and consistent treatment of all students.
3. **Align the Union's day-to-day operations with its mission and core values** by prioritising policies that reflect students' best interests, empowering and representing students effectively.
4. **Support policy interpretation** by acting as a valuable reference tool for Union staff, student representatives, and students.

Ownership of the Policy Book sits with the Board of Trustees, and amendments will be made through the Board. The document is publicly accessible and will undergo an annual review by the student officer team and the Board of Trustees.Additionally, the Policy Book serves as a key resource for students interested in leadership roles within the organisation, familiarising them with the Union's priorities and beliefs and informing future officer objectives.  |
| **Action required** | ☐ Approve |
| **Section of the Charity Governance Code** | ☐ Organisational Purpose☐ Leadership☐ Integrity ☐ Decision Making, risk and control☐ Board Effectiveness☐ Diversity ☐ Openness and accountability |
| **Summary of recommendations** | * To approve and adopt the policy book
* To approve and adopt the governing document, that supports the Policy Book
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Financial Implications ☐ Human Resources Implications ☐ Legal Implications ☐

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| **Prepared by:** | **Lauren Beckett, Director of Advocacy**  | **Presented by:** | **Lauren Beckett, Director of Advocacy** |
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